The Parents association of the European school Luxembourg 1 L'association des parents d'élèves de l'école européenne Luxembourg 1 Die Elternvereinigung der Europäischen Schule Luxembourg1



July 2017

## Participatory Budget

## Terms of reference

- 1. APEEL1 Management Committee (MC) allocates a total amount for the participatory budget.
- 2. All parents, pupils and school staff are invited to submit proposals to be supported by the participatory budget, with an estimate of the cost and related commitments (e.g. working time).
- 3. Selection committee appointed by APEEEL1 MC reviews proposals to discuss with school and draws up a shortlist.
- 4. All APEEEL1 members are invited to vote for (or rank) the proposals they prefer from the shortlist.
- 5. The proposals that receive the most support within the total amount allocated are adopted and supported.
- 6. Any remaining funds allocated are carried over to the next participatory budget.